



EERI Utah Chapter Board Meeting

Board Meeting

Minutes

A board meeting for the Earthquake Engineering Research Institute Utah Chapter was held at the Meldrum Civil Engineering Building conference room 2051 at the University of Utah on Thursday, September 20, 2012 beginning at 5:00PM.

- Present: Steven Bartlett (SB), Barry Welliver (BW), Robert Snow (RS), Peter McDonough (PM), Zach Hansen (ZH)
- Introductions and Opening Remarks
BW provided opening comments regarding the focus of the board and the direction of the chapter.

BW served as moderator for the meeting.
- Utah Chapter relationship/connection with other EERI chapters
BW reviewed the recent quarterly teleconference meeting between regional chapters. He informed the board that the purposes of the meetings are to help facilitate communications and assist in the development of the new chapters. He also indicated that these were meetings that the Utah Chapter needs to participate in and that he was willing to personally participate on the boards behalf until otherwise notified.

PM expressed interest in participating with BW in the next regional chapter teleconference.
- EERI Membership Registration
BW reviewed the registration process and informed the board that it was his understanding that registration could occur using three different options:
- On-line via Utah Chapter website
 - By check/cash that is mailed in to the Chapter
 - By swiping a credit card and utilizing a direct deposit computer application
- RS agreed to coordinate with Ethan Jones, a web developer working for EERI, on developing a web site for the Chapter.
- ZH agreed to coordinate with Sonya at EERI on receiving membership information, expenditure information, funding, etc.



Utah Chapter

Earthquake Engineering Research Institute

Introduction of EERI Utah Chapter and formation of alliances with other established organizations within the State of Utah

BW spoke with SEAU Board of Directors and introduced the EERI Utah Chapter to the organization.

It was discussed that the Chapter needs to use an informal approach in an effort to introduce ourselves to other applicable and interested organizations within the state. It was discussed to keep Chapter growth slow but consistent.

BW agreed to speak with the University of Utah Seismograph Stations about involvement in the Chapter.

PM asked what it is that we are offering these organizations in participating with the Chapter. BW referred to an email from Ivan Wong dated 5/4/12 that stated the following benefits would be offered to those who joined the Chapter.

- The special issue of Earthquake Spectra on the Haiti Earthquake (October 2011)
- The special issue of Earthquake Spectra on the Great Southern California Shakeout (October 2011)
- Any Oral History we have in stock (all or almost all)
- Proceedings from the 9th National Conference on Earthquake Engineering (DVD) in Toronto (July 2010)

RS agreed to forward Ivan's email to PM for reference.

UT EERI Board of Directors Initial activities

A meeting with the organizing committee is desired to review the vision of the Chapter and to gain additional insight into committee interests and other outreach ideas. It was discussed to schedule this meeting in November.

It was decided that the Board will meet every month until the end of the year to keep things fluid within the Chapter.

Election procedures were discussed in general form as well as in specifics for the need to elect a new President-Elect and the Director #2 position that is currently held by RS. The following items were discussed in regards to the election procedures:

- Establish a ballot for this year's election that will allow 2 weeks to vote so elections will be completed by the end of December.
- Establish a nominating committee to determine candidates for the positions of President-Elect and Director #2 that will be filled by end of 2012.
- Secretary/Treasurer, Director #1, and President-Elect will be elected at the end of the 2013 year.

Discussed the need to promote the upcoming EERI Seminar to be held on October 24th.



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Discussed the upcoming EERI sponsored seminar on Jan 17 featuring Jonathan Bray, 2012 Joyner Lecturer.

- There will be a lecture at BYU during the day and another lecture at the UofU in the evening.
- SB agreed to contact the ASCE Geo Institute to ask if they would be interested in co-sponsoring the event.
- Advertising will be necessary. Specifically advertise to other professional organizations within the state.
- Have a EERI Utah Chapter table set up at the events with Chapter info and capability to sign up interested members.

BW expressed interest in having Les Youd speak to the chapter.

Action Items

- RS to speak with Ethan Jones about web development
- ZH to speak with Sonya about membership fees, info, etc.
- PM will create a letter to be sent out to chapter members asking for involvement in this years nominating committee.
- BW to send PM an email contact list of the chapter members
- SB to speak with Geo Institue about co-sponsoring the Joyner Lecture seminar.

Adjournment

The next board meeting is scheduled for October 25 @ 5:00p.m.

BW motioned to adjourn the meeting at 6:05 p.m.

Respectfully Submitted:

Zach Hansen