



## **EERI Utah Chapter Board Meeting**

### Board Meeting

### **Minutes**

A board meeting for the Earthquake Engineering Research Institute Utah Chapter was held on Tuesday, September 24, 2013 via teleconference among the participating members.

Present: Kris Pankow (KP), Peter McDonough (PM), Zach Hansen (ZH), Robert Snow (RS), Barry Welliver (BW), Less Youd (LY)

Absent: Steven Bartlett (SB)

Opening Remarks PM served as moderator for the meeting.

#### UT EERI Chapter Activities

#### New Chapter Members

- PM remarked that he was looking through the membership list of those living in Utah and was impressed with how many new members have joined, particularly members from BYU.
- ZH will send out the updated membership list to the Board.

#### Fall mini seminar

- LY and Walter Arabaz will be the mentors for the roundtable discussion. The board discussed having LY and Walter prepare a 5-7 minute presentation each, that will introduce themselves to the attendees. PM will keep Walter informed.
- SB will be asked to be the moderator for this discussion and provide refreshments. SB and KP to coordinate the refreshment efforts.
- Meeting will be held on Nov 6 @ 7:00pm. KP will provide facility details to the board within the coming weeks. It was discussed about having the possibility of providing video conference capabilities for members at the far ends of the state to participate live at the event.
- It is desired to have this event recorded. KP said she would check with facilities department to see what capabilities there are. RS said that he would be willing to bring a camera and record it if needed.

#### Spring Liquefaction Short Course Seminar

- Liam Finn has been in contact with LY regarding the seminar. Liam is going to send LY, RS, and Kevin Franke his discussion options. LY, RS, and Kevin will review



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this information and determine the key discussion points that they would like Liam to focus his presentation.

- Steve Boman offered to provide a conference room for free if this seminar coincided with their workshop week. LY to coordinate.
- LY, RS, and Kevin will begin to discuss logistics and report back to the Board.

### Elections

- PM discussed the election process and the need for an organizing committee to be organized for the upcoming elections at the end of the year.
- PM requested that the Board review the Chapter By-Laws as well as past meeting minutes to make sure the proper protocol is followed.
- President Elect, Director, and Secretary/Treasurer positions are thought to be up for election. The board needs to verify this is correct based on the organizing committee's original intentions and the Chapter By-Laws.
- LY agreed to start thinking about which members could be invited to participate on the nominating committee.

Adjournment

The next board meeting is scheduled for Oct. 29, @ 5:00 p.m.  
PM motioned to adjourn the meeting at 6:00 p.m.

Respectfully Submitted:

Zach Hansen