



## **EERI Utah Chapter Board Meeting**

### Board Meeting

### **Minutes**

A board meeting for the Earthquake Engineering Research Institute Utah Chapter was held at the Meldrum Civil Engineering Building conference room 2051 at the University of Utah on Thursday, October 25, 2012 beginning at 5:00PM.

- Present: Steven Bartlett (SB), Barry Welliver (BW), Robert Snow (RS), Peter McDonough (PM), Zach Hansen (ZH)
- Introductions and Opening Remarks BW served as moderator for the meeting.
- BW provided opening comments regarding the need to elect new board members for the chapter and he reviewed the happenings of the EERI Seminar that took place in Salt Lake City on October 24<sup>th</sup>. He noted that it was a modest turnout by the membership to this seminar.
- EERI Web Site/  
Membership  
Registration BW asked that RS and ZH review their progress and findings in regards to chapter web site development and chapter expenditure and funding information. The report was as follows:
- RS was able to speak with Ethan Jones, EERI web developer, and discussed the options for creating a Chapter website. The overall EERI website was in the process of an upgrade and RS expressed some concern in proceeding with the Chapter website development until the main website upgrade was completed. It was determined that this was an acceptable option.
  - ZH spoke with Sonya Hollenbeck and she advised that the Chapter funds be kept in the main account with EERI to avoid any “non-profit” status problems for taxing purposes. More information is to come regarding membership registration procedures, activity funding etc.
- RS will continue with the coordination of the Chapter web site development with Ethan Jones.
- ZH will continue to gather information and coordinate with Sonya at EERI on receiving membership information, expenditure information, funding, etc.



# Utah Chapter

## Earthquake Engineering Research Institute

### UT EERI Board of Directors activities

The board discussed the need to move forward quickly with nominating members to fill the positions of President-Elect and Director #1, the position currently held by RS. PM has formed a nominating committee consisting of himself, Kris Pankow, and John Masek.

ZH will lead the election process once the nominees have been determined. The Board expressed interest in wanting to have the election completed by mid-December. It was discussed to use email to distribute the voters ballot.

The Board discussed the need to involve the Geoscience discipline with the Chapter. Discussion took place regarding the possibility of creating a GeoScience Director position within the Board of Directors. Kris Pankow's name was discussed as a great possibility to fill the position if created.

The board voted on the decision to create a GeoScience Director position. The vote was unanimous in favor of the decision. PM agreed to ask Kris Pankow if she would be willing to fill this position.

Discussed the upcoming EERI sponsored seminar on Jan 17 featuring Jonathan Bray, 2012 Joyner Lecturer.

- There will be a lecture at BYU during the day and another lecture at the UofU in the evening.
- SB agreed to contact the ASCE Geo Institute to ask if they would be interested in co-sponsoring the event.
- Advertising will be necessary. Specifically advertise to other professional organizations within the state.
- Have a EERI Utah Chapter table set up at the events with Chapter info and capability to sign up interested members.

### Action Items

- RS to continue with web-site development
- ZH to continue coordinating with Sonya about membership fees, info, etc.
- PM will meet with nominating committee and determine the nominees to fill the boards vacancies. This needs to be done in enough time to allow an election to be completed by the middle of December
- PM will speak with Kris Pankow and ask her to fill the position of the GeoScience Director on the Chapter's Board of Directors. He will report back at the next board meeting.
- ZH will prepare a ballot of the candidates nominated to fill the board vacancies. The voting will take place via email.



## Utah Chapter

Earthquake Engineering Research Institute

- SB to speak with Geo Institue about co-sponsoring the Joyner Lecture seminar.

Adjournment

The next board meeting is scheduled for December 13 @ 5:00p.m.

Respectfully Submitted:

BW motioned to adjourn the meeting at 6:00 p.m.

Zach Hansen