

Utah EERI Chapter Board Meeting Agenda

Wednesday, December 3, 2014

5:00pm

- I. Welcome (Les)
- II. Newsletter Report (Brent)
- III. Election Report (Brent)
 - a. Number of ballots cast
- IV. Spring Short Course update (Kris and Brent)
 - a. Speakers: David Boore and Ivan Wong
 - b. March 5 selected as a tentative date
 - c. Gardner village, and the gathering place
- V. Progress report - Utah scenario earthquake model (Kris, Brent, and Pete)
 - a. Bob Carey and Barry Welliver have been consulted regarding the scenario
 - b. Meeting on December 4th between Bob Carey and Patty Smith to discuss the numbers in the HAZUS scenario
 - c. Patty Smith will be the writer
 - d. Committee will meet on Monday, December 8 to get introduced to Patty
 - e. Rough draft by January 15th to go to the USSC for review
 - f. We might need to add another graphics person
 - i. Have the money is already committee, so there might be a little money left for graphics
- VI. Formation of standing and task committees (Les)
 - a. Concerns:
 - i. We don't know how many members are committed to participating
 - b. Marketing committee....Rob Snow has been suggested as a chair of that committee
 - i. Website maintenance
 - ii. Marketing brochures and flyers
 - c. Student outreach committee....Kevin Franke suggested as a chair, along with Paul Richards

- d. Chapter governance committee....Brent Maxfield suggested as chair
 - i. Help resolve the by-law issues and questions associated with the committee
- e. Membership committee....Les Youd suggested as chair
 - i. Focused on recruiting and growing the chapter
 - ii. Membership outreach
 - iii. Help with a marketing display or booth for various technical meetings
- f. Other committees (...see below)
- g. Suggested chairs must develop a statement of purpose and bring that statement to the board meeting in January for approval

VII. Collaboration with ASCE and SEAU (Brent and Jerod)

- a. SEAU would like to make a standing joint SEAU/EERI evening lecture every October
 - i. We all liked that idea
- b. We must reach out to ASCE and SEAU to help endorse the spring workshop
 - i. We need to reach out to the seismological community as well, particularly UGA

VIII. BYU Student Chapter update (Kevin)

- a. Design of the balsa wood building is well underway
- b. Shake table is up and running

IX. Other items

- a. Thanks to Kris, Rob, and Pete!!! Their terms on the Board of Directors are ending. Their efforts have greatly helped the chapter grow this year!!
- b. Gifts for the outgoing members....Brent and Les will discuss

X. Next meeting January 7th at 5:00pm

From Les Youd email on December 2: "I suggest that we formalize the following committees (membership and purposes are given only as suggestions to get a discussion started):

1. Web Site and Publicity Committee with Rob Snow as Chair. Committee members to be assigned by Rob. Brent to serve as board contact for the committee. Purpose: to maintain the chapter website and update it with pertinent new information monthly. To assist with publicity for all chapter events, such as the spring short course, upcoming lectures, etc. (For example, I have tentatively assigned Rob to serve on the Spring Short Course committee to assist with publicity.)

2. Student Outreach Committee with Kevin Franke as Chair and Paul Richards, Steve Bartlett, Marv Halling, Loren Anderson, Larry Reavely, Jim Pechman, Les Youd (board contact) and others? Purpose: to involve students with interest in earthquake engineering in chapter and national EERI activities
3. Chapter Newsletter Committee: Brent Maxfield as Chair and others to be assigned by Brent as members. Purpose: to compile and distribute a monthly newsletter informing members and professionals in other societies interested in earthquake issues of chapter and national activities, initiatives, earthquake reconnaissance reports and other news on earthquake issues.
4. Chapter Governance Committee with Brent Maxfield as Chair and Peter McDonnough, Barry Welliver and Brent Maxfield Youd as members. Purpose to correct and update bylaws as needed.
5. Membership Committee with Les Youd a Chair and others to be assigned. Purpose to assist chapter in recruiting of new members with interests in earthquake engineering.
6. Spring Short Course Organizing Committee with Brent as chair, Chris, Rob and others? as members. Purpose: to develop and organize a short course for earthquake professionals in Utah on ground motion assessment for engineering design.
7. Earthquake Scenario Committee with Kristine Pankow as Chair and Brent Maxfield, Peter McDonnough, Les Youd, Barry Welliver and Bob Cary as members. Purpose: to prepare a scenario earthquake report for the Salt Lake Segment of the Wasatch Fault. “