

EERI Utah Chapter Board Meeting Agenda

May 4, 2021

12:00pm

Microsoft Teams

Meeting called by: Jordan Terry

Type of meeting: Board Meeting

Scribe: Emily Kleber

Attendees: Jordan Terry – President
Craig Wilkinson – Past-President
Chris Pantelides – President-Elect
Emily Kleber – Secretary
Travis Gerber – Board Member
Lisa Grow Sun – Board Member
John Crofts – Board Member

Minutes

Agenda item: Welcome/Introductions

Presenter: Board

Discussion:

- Introductions
Jordan Terry, structural engineer, kpff – President
Craig Wilkinson, structural engineer, Reveley Engineers – Past-President
Chris Pantelides, professor of civil and environmental engineering, University of Utah – President-Elect
Emily Kleber, geologist, Geologic Hazards Program, Utah Geological Survey – Secretary
Travis Gerber, geotechnical engineer, Gerhart Cole – Board Member
Lisa Grow Sun, professor of law, Brigham Young University – Board Member
John Crofts, earthquake program manager, Utah Department of Emergency Management – Board Member
- EERI Utah mission, from [chapter by-laws](#):
“...foster professional, educational and societal activities aimed at understanding earthquake hazards and reducing risk in Utah by creating an interdisciplinary organization in which relationships are built and information is shared, by advancing the science and practice of earthquake engineering, by improving understanding of the impact of earthquakes on the physical, social, economic, political and cultural environment and by advocating comprehensive and realistic measures for reducing the harmful effects of earthquakes.”

Conclusions:

We have a diverse board representing many aspects of earthquake resilience in Utah.

Action items:

Person responsible

Deadline

✓

Agenda item: EERI Regional Chapter Coordination Meeting **Presenter:** Craig Wilkinson

Discussion:

- Quarterly EERI Regional Board Coordination Meetings
- Craig, Emily, and Travis attended on 4/27/21
- Craig to report out on discussions and decisions
- [Craig Davis](#) is the EERI Distinguished Lecturer for 2021
- EERI national is offering to organize webinars for local chapters from mid-to-late July to September. Format for the lecture will be a 30 minute presentation followed by a 30 minute Q&A with the speaker
- Discussion of what topic we should select from pre-determined list provided by EERI national.
- Happy to let EERI national organize webinars for us. They offered to organize this and future webinars with the software they used for the 2021 national meeting.

Conclusions:

The board recommends we email national that we would like to help co-host a webinar with the theme, “Developing and Implementing a Lifeline System Resilience Program using the characteristics of resilient lifeline systems,” as suggested by the speaker and EERI national.

Action items:	Person responsible	Deadline
✓ Email national (cc-ing board) about board decision on distinguished lecturer decision	Emily Kleber	5/11/21

Agenda item: 2022 National Conference on Earthquake Engineering (12NCEE) **Presenter:** Craig Wilkinson

Discussion:

- June 27 – July 1, 2022 at Salt Palace Convention Center
- Utah Chapter involvement – EERI Utah Meeting with EERI National – 5/11/21
- Are there others that should be invited to participate in the national planning?
- Compared to the annual meeting, the conference held every 4 years has more emphasis on neighboring disciplines to structural engineering (ie. geotechnical, structural, seismology, geology)
- Leverage the meeting to start EERI student chapters back up
- Lisa- is there a policy aspect? Response- yes

Conclusions:

Yes, we should involve others in the planning efforts at this time, including invitations to the meeting on 5/11 (in 1 week).

Action items:	Person responsible	Deadline
✓ Attend NCEE Planning Meeting on 5/11/21	EERI Utah Board	5/11/21
✓ Send email to Divya Chandrasekhar to inform her of national conference planning meeting	Jordan Terry	
✓ Outreach to Eric Hoffman, Kevin Franke, other BYU about EERI national meeting	Travis Gerber	
✓ BYU law/policy professors	Lisa Grow Sun	

Agenda item: EERI Utah Financial General Ledger

Presenter: Jordan

Discussion:

- Go over EERI Utah Financials
- The Utah chapter is working towards having more continuity between the secretary and treasurer position.
- The secretary will serve for 1 year, then transition into the treasurer role. The overlap between secretary and treasurer will preserve institutional knowledge
- John Crofts agrees to step in as the treasurer for this year while the board finalizes the position description and update for the by-laws
- The EERI Utah chapter has not spent money in the last few years
- For the budget: we need to figure out "How" and then we can do "what"
- National maintains the budget and allocations for the chapter.

Conclusions:

Action items:	Person responsible	Deadline
✓ Update by-laws	Board	
✓ Introductory email with EERI national and ask basic treasurer questions and see what resources they have	John Crofts and Jordan Terry	

Agenda item: EERI Utah 2021 Goals

Presenter: Jordan

Discussion:

- What goals should we target for this coming year? Where do we want to take this organization?

Conclusions:

We ran out of time and will discuss this at next month's meeting.

Action items:	Person responsible	Deadline
✓ Think about chapter goals to discuss at the next meeting	Board	June 1, 2021

Other Information

Next meeting: June 1, 2021 via Teams